

Friends of Norton School Annual General Meeting

Monday 25th September 2023, 8pm

1. Attendees

Fran Bussey – Deputy Head Teacher
Bronwyn Barnes
Becky Smale
Louise Lewis
Simon Coles
Faye O’Connell
Amelie O’Connell

2. Apologies

Liz Surtees
Holly Cass
Penny Balding
Lucy Chandler

3. Review of Previous Minutes

No comments, minutes accepted.

4. Election of Officers

Position	Current Member	2023/2024 Status/elected	Proposed by	Second by
Chair	Bronwyn Barnes Lucy Chandler	Bronwyn Barnes Louise Lewis	Simon Coles	Faye O’Connell
Vice-Chair	Penny Balding	Vacancy		
Secretary	Becky Smale	Vacancy		
Vice-Secretary	Charlotte Wasilewski	Vacancy		
Treasurer	Vacancy	Becky Smale	Simon Coles	Faye O’Connell
Vice-Treasurer	Liz Surtees	Vacancy		

Discussed how to raise awareness of FONS with parents – propaganda of how many people/volunteers needed for the committee to run events and how much we can raise at these events.

4 committee members stood down: Lucy Chandler, Penny Balding, Charlotte Wasilewski, Liz Surtees.

Committee roles in place from the meeting today were agreed as an interim arrangement until additional volunteers can fulfil committee roles. These arrangements will be in place until after half term when the situation will be reviewed. It was noted that without more of the committee roles filled FONS would have to limit fundraising this year.

5. Confirmation of Trustees

Lucy Chandler, Liz Surtees, Becky Smale

6. Policy Review

To be reviewed at a subsequent meeting.

Action taken to ensure policies reviewed in a later committee meeting.

7. Annual Financial Review: Becky Smale

Opening balance at start of 2022-23 academic year: £5979.13 (bank and cash)

Total income for year: £7770.82 of which:

£964.30 from Your School Lottery ticket sales and donated prize money

£873.09 profit from Christmas Raffle and Christmas Fayre

£823.16 profit from Valentines and Leavers discos combined

£765.98 profit from two cake sales at Coombe Hill Farm Shop

£343.81 profit from ice-lolly sales (similar from Hot Chocolate sales)

£167.80 profit from second hand uniform sales

This list is not exhaustive.

Total expenses for year: £10892.54 of which:

£8127.75 donated to school for equipment and activity days.

£3500 for ipads (funding assigned from previous year)

£1500 for forest school shed, forest school equipment and playground equipment

£877.45 for new dictionaries and maths books

£656.33 for science day

£500 for outdoor classroom shed (funding assigned from previous year)

£309.60 for Samba day

£300 for SEN books and equipment

This list is not exhaustive.

Closing balance at 31st August 2023: £2857.41 (bank, no cash)

NOTE: £4000 of expenses from this academic year (£3500 for ipads and £500 for a shed) were raised in the academic year 2021-22 but paid out in the academic year 2022-23.

8. Annual Review of Events

Annual review provided by Bronwyn Barnes, Joint Chair 2022/23:

I wanted to start by acknowledging the efforts and impact of Friends of Norton School who have left as their children have moved on from Norton or as their circumstances have changed. Thank you for everything you have done over the years. Every effort, big or small, is valued and makes a difference.

My fellow Joint Chair, Lucy, deserves particular mention as an outgoing member of FoNS now hoe boys have left the school (but you're very welcome to stay!) Lucy has been involved with FoNS for many years but in my experience of this past year I have to say I couldn't have done it without her.

Becky, I feel you deserve particular mention too. You have gone above and beyond in so many ways, not least with stepping in to the Treasurer role in a temporary capacity when required.

Thank you.

Of course every member of FoNS has contributed to our main aim to raise money for the enhancement of education for all the children at our school. You are all appreciated. It's not always easy balancing the various aspects of our busy lives so we all volunteer our time and effort where we can.

And we cannot forget everyone else at and connected to our school – whether Miss Bussey taking on compere duties at the Christmas Fayre, the growing group of mums and dads willing to help out at our discos of all the parents and carers that support the various fundraising efforts throughout the year – this is very much a team effort!

Particular highlights to draw out (I will leave the financial details to the financial review):

- Cake sales x 2 – ref Coombe Hill Farm Shop and the wider community
- Christmas Fayre – again CHFS stepped up when Norton Village Hall was out of action, a bitterly cold afternoon of fun.
- Discos – the kids love these.
- Thank FoNS it's Friday (TFIF) Hot chocolates and lollies – great to have a presence after school on a Friday for a treat.
- Second hand uniform sale – Claire (with support of others) is helping parents with the cost of uniforms by buying second hand and an environmental impact giving uniforms a second (or third) life.

Of course I haven't mentioned everything – plenty of other activities throughout the year but I don't want to take up too much time reminiscing, aside from reiterating how proud we should all be in the efforts we have made to raise money for Norton School – we have strong foundations on which to build for this next and future years.

Thank you

Bron

9. Any Other Business

Discussed how to raise the profile of FONS to get ourselves known to new parents.

Fran offered to see if we could use the committee room in the village hall after celebration assembly on a Friday to introduce ourselves to parents.